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**REQUEST FOR QUOTATION INVITATION FOR GOODS AND/ OR SERVICES**

**Procurement Less than R 200 000 (Including Vat)**

**(For publication on the City of Johannesburg Notice Board/s & Website)**

<b>ADVERTISEMENT DATE</b>	03 MARCH 2010
<b>DEPARTMENT</b>	HOUSING
<b>RFQ NUMBER:</b>	643/10
<b>DESCRIPTION OF GOODS/SERVICES</b>	<b>REPAIRS AND MAINTENANCE WORK AT DE WETSHOF OLD AGE HOME</b> N.B <i>“Upon completion a Compliance Certificate shall be issued by a licensed Electrician registered with the ECBSA with the ECB SA certificate attached. Failure to do so will result in payment being with held”</i>
<b>RFQ SPECIFICATION FORMS/ DOCUMENTS ARE OBTAINABLE FROM:</b>	<b>THE SPECIFICATION IS ALSO AVAILABLE IN THE COJ WEBSITE –</b> <a href="http://WWW.JOBURG.ORG.ZA/QUOTATIONS">WWW.JOBURG.ORG.ZA/QUOTATIONS</a> <b>OR</b> <b>AT OUR OFFICES ON THE 15<sup>TH</sup> FLOOR, A BLOCK, METROPOLITAN BUILDING,</b> <b>158 LOVEDAY STREET, BRAAMFONTEIN</b>
<b>CLOSING DATE: TIME:</b>	<b>10 MARCH 2010</b> <b>10h30</b>
<b>COMPULSORY REQUIREMENTS</b>	<b>1. CIDB (MINIMUM 1GB, 1EB) 2. C.O.I.D / OHASA CERTIFICATE</b> <b>2. CERTIFICATE OF COMPLIANCE FROM THE ELECTRICAL CONTRACTING BOARD OF SOUTH AFRICA (ECBSA) 3. ATTENDANCE OF COMPULSORY BRIEFING 4. COMPLETE MBD FORMS MUST BE ATTACHED TO THE PROPOSAL</b>
<b>SITE MEETING</b> Time Date Venue	COMPULSORY 09h30 5 MARCH 2010 CNR Protea and Broadway Str, Kensington
<b>ENQUIRIES:</b>	LUFEFE MAYEKISO: 011 018 6887 / 082 512 7363
<b>SUBMISSION:</b>	Sealed quotation marked with the reference no: must be placed in the <b>Quotation Box</b> at the main entrance ground floor, main administration building, Metropolitan Center 158 Loveday street, Braamfontein. <u>The City does not take responsibility for any quotations submitted to the wrong box.</u>

The City of Johannesburg requests your quotation on the goods and/or services listed hereunder and/or on the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete / missing documentations will invalidate the quotation submitted. Suppliers which are not registered on the City’s Supplier database will not be considered. The City is not obliged to accept the lowest or any submission received. The City reserves the rights to accept the whole or any portion of a quotation.

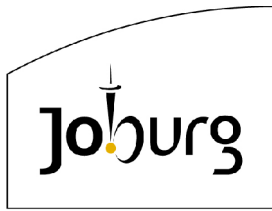
This RFQ will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the City's Procurement Policies and Procedures.



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City of Johannesburg  
Supply Chain Management Unit

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Supply Chain Management Unit

**SUPPLY CHAIN MANAGEMENT UNIT**  
P.O. BOX 7776  
JOHANNESBURG  
2000

VAT. NO: 4760117194

**BIDDER:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TEL:**

**FAX:**

**Your Vendor Number With Us:**

\_\_\_\_\_

REQUEST FOR QUOTATION	
RFQ NUMBER	RFQ DATE
643/10	3/03/2010
CONTACT PERSON	
<b>NAME:</b>	LUFEFE MAYEKISO
<b>TEL NR:</b>	011 018 6887

**Submission Deadline:**

10 MARCH 2010

**Submission Time:**

10h30

**RFQ Validity:**

30 Days (commencing from the RFQ closing date)

**OFFICE USE ONLY:**  
**PRICE/S TO BE VAT EXCLUSIVE**

RFQ's above R30 000-00 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000).

Points will be allocated as follows:

**Points for preferences: (maximum 20 points)**

1.	HDI (Historically Disadvantaged Individual) Equity ownership	10	Points
2.	SMME (Small, Medium & Micro Enterprise) Status	4	Points
3.	Woman Equity	4	Points
4.	Disabled	1	Points
5.	Other: Johannesburg Based Company	1	Points
			Points

**FORMS TO COMPLETE FOR CLAIMING POINTS**

MDB 6.1, MDB 4  
MDB 6.3  
MDB 6.1  
MDB 6.1  
MDB 6.11

**Points for price:**

**CONDITIONS:**

- All goods or services purchased will be subject to CoJ Policies & Procedures. A copy of said conditions is available from the SCMU office.
- It is the responsibility of the bidder to ensure that the relevant office/institution is in possession of a valid Tax Clearance Certificate. The onus therefore rests on the bidder to ensure that the relevant office/institution receives a valid Tax Certificate as soon as the validity of the said certificate expires. Where the relevant office/institution does not have a valid Tax Clearance Certificate, an Original Tax Clearance Certificate must be submitted with this RFQ. Failure to do so may invalidate the bid submitted in terms of the RFQ.
- All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been received.
- To participate in the City's Quotation procurement of goods and/or services, vendors are advised to register on the City's Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
- I certify that the information supplied is correct and I have read and understood the COJ General Conditions and Policies and Procedures and accept it.
- I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the bid.

**SIGNATURE OF BIDDER:**

\_\_\_\_\_

**CAPACITY:**

\_\_\_\_\_

IF NOT BIDDING, INDICATE SO AND RETURN DOCUMENTS TO THE RELEVANT PROCUREMENT OFFICIAL.

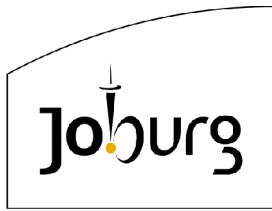


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City of Johannesburg  
Supply Chain Management Unit

**REQUEST FOR QUOTATION (RFQ) NUMBER: 643/10**

ITEM NO.	DESCRIPTION	Unit of Measure	Quantity Required	Rate	Amount (Excluding Vat)
1	<b><u>Preliminary and General</u></b>	Sum	1		R 5,000.00
2	<b><u>Alterations</u></b>				
2.1	Strip existing carpet and replace with new one to match the existing.	m2	62		
2.2	Break up existing damaged tiles	m2	100		
2.3	Remove existing damaged bathroom basin and replace with new one to match the existing.	No.	10		
3	<b><u>Ironmongery</u></b>				
3.1	Mortice 2 Lever locks to doors	No.	10		
4	<b><u>Ceilings, Access Flooring and Partitions</u></b>				
4.1	Patch up gypsum rhino board nailed up ceiling	m2	62		
4.2	75 mm Coved Cornices	m	60		
5	<b><u>Tiling</u></b>				
5.1	300x300mm wall tiles	m2	100		
6	<b><u>Plumbing and Drainage</u></b>				
6.1	<b><u>Geyser Spares</u></b>				
0.1	Vacuum Breakers	No.	40		
0.2	Quick flow / Master Flow Pressure Valves for geysers	No.	20		
0.3	Thermostat	No.	5		
0.4	Element	No.	5		
6.2	<b><u>Taps</u></b>				
0.1	3/4" Bib Taps	No.	40		
0.2	3/4" Pillar Taps	No.	20		
0.3	3/4" Garden Taps	No.	10		



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ITEM NO.	DESCRIPTION	Unit of Measure	Quantity Required	Rate	Amount Excluding Vat
6.3	<b>Sanitary</b>				
0.1	Ball valves for toilets	m2	40		
0.2	Pan Seal Rings	No.	30		
<b>7</b>	<b><u>Electrical Work</u></b>				
<b>7.1</b>	<b>Stoves (Remove existing damaged plates and replace new plates)</b>				
0.1	145 x 4mm solid plates suitable for '520-V8 Univa' stoves	No.	100		
0.2	180 x 4mm solid plates suitable for '520-V8 Univa' stoves	No.	50		
<b>7.2</b>	<b>Plugs</b>				
0.1	4x4 single wall plugs	No.	30		
<b>7.3</b>	<b>Lights</b>				
0.1	2D 16W Power Saving Lamps incl Bulb	No.	20		
0.2	PL9 9W Power Saving Lamps	No.	12		

TOTAL PRICE \_\_\_\_\_

**Conditions:**

1. In the event of a mistake having been made on the pricing, it shall be crossed out in ink and accompanied by signature.
2. All goods or services purchased will be subject to the City of Joburg General Conditions of Contract.
3. All prices quoted must be exclusive of Value Added Tax (VAT).
4. Prices quoted must include delivery charges and goods must be delivered to the address indicated.
5. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT and any levy related to customs and exercise.

SIGNATURE OF BIDDER: \_\_\_\_\_

CAPACITY \_\_\_\_\_



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## 1 SCOPE OF WORK

### **Builder's Work**

Replacing Mortice 2 Lever locks to doors

Patch up gypsum rhino board nailed up ceiling, incl 75 mm Coved Cornices

### **Plumbing Work**

Replace Valves for cistern

Repair damaged geysers

Replacing Bathroom, kitchen and garden taps

Installing Pan Seal Rings to existing pans

### **Electrical Work**

Replacing plates for Univa stoves

Replace damaged single wall plug

Replace stolen lights including bulbs

## 2 SPECIFICATION

The contractor shall use material approved by the South African Bureau of Standards (SABS). Workmanship carried out in accordance with the National Building Regulations and Building Standards Act (Act 103 of 1977 as amended).

***All electricians must be a member of the Electrical Contracting Board of South Africa***

***Upon completion a Compliance Certificate shall be issued by a licensed Electrician registered with the ECBSA with the ECB SA certificate attached. Failure to do so will result in payment being withheld***

***Upon appointment a JBCC Minor Works Agreement will be entered into between the Service Provider and the Client.***